



**SACA**

# **CLUB SUPPORT PROGRAM**

**Supporting ALL clubs to be Great Clubs**

*Your Club and Association guide to  
SACA affiliation for the 2019-20 season*



# SACA COMMUNITY CRICKET



**Our commitment:** we make it easier for cricket clubs to thrive

**Our thanks:** we thank and acknowledge the work **you** do as a volunteer to enable people to play our great game. Without you, cricket wouldn't be as it is.

Welcome to the 2019-20 cricket season, one which I hope provides your club with an exciting and successful summer of cricket. Your club and association are invited to affiliate with SACA from 1 July 2019 until 30 June 2020 through the Club Support Program.

**Affiliating with SACA has a number of benefits, including:**

- Included in the Child Safe Compliance Statement lodged by SACA
- Affiliates and Club (Member) Protection Policy
- Policy for Safeguarding Children and Young People
- Assisting with applying for DHS Working with Children Checks (formerly DCSI Clearance)
- Risk management benefits with coverage for personal cricket accidents, public liability and club management liability cover (for incorporated organisations)
- Eligible for infrastructure, equipment and other CA and SACA grants and funding
- Free [MyCricket Admin](#) system and website
- Free Community (Level 1) Coach Accreditation courses
- Support from SACA staff
- Eligible for volunteer recognition opportunities:
  - 10, 25 and 50-year service awards for individuals
  - Tickets to International, WBBL and BBL Matches
  - Annual Community Cricket Awards

Once affiliated, clubs are encouraged to complete the checklists for Good Club and Great Club. Good clubs do those extra little things that are important in offering better experiences and environments for members of the club. Great clubs are concerned with good governance and ensure best practice club management.

We look forward to working closely with you across the season. Again, thank you so much for the work you do to ensure cricket thrives in your community.

Yours faithfully,

**Shane Bernhardt**  
**General Manager Community Cricket**  
**South Australian Cricket Association**

To be affiliated with SACA for the 2019-20 season, associations and clubs need to complete the tasks listed on the below checklists. These tasks are vital to the running of sustainable clubs and competitions and are mandatory requirements for affiliation.

## AFFILIATED ASSOCIATION

### CHECKLIST:

- Complete Child Safe Requirements<sup>1</sup>
- The Association's junior cricket competitions comply with Australian Cricket recommended Junior Formats in community and representative competitions (Stage 1 and 2 for 2019-20)
- All your clubs are compliant with SACA Affiliation by 31 October 2019 or until they have lodged their own child safe environments compliance statement<sup>2</sup>
- All your clubs keep a database of all necessary DHS Working with Children Checks<sup>3</sup>
- Ensure all competition fixtures are online before the season starts and match results are entered weekly

## AFFILIATED CLUB

### CHECKLIST:

- MyCricket Requirements
  - Update key organisation contact and Office Bearers
  - Ensure [bank details are entered](#) and correct
  - Set up and receive all [online registration](#) for junior cricketers
- Marsh [National Club Risk Protection Program](#) (previously JLT)
  - Complete the [registration and survey](#) from 1 July 2019
  - Pay invoice for any senior teams. Early bird prices until 31 July 2019. Clubs must be paid by 31 October 2019 or will not be covered.
- Child Safe Requirements<sup>1</sup>
  - To be included on SACA's child safe environments compliance statement, club's must have **provided written evidence of adoption** of Australian Cricket's Child Safety Framework (Step 2) by 31 October 2019. Otherwise clubs will be responsible for lodging their own [Child Safe Environment compliance statement](#).
- Coaching Accreditation
  - All junior coaches have completed at least the free online [Level 0 coaching accreditation](#) course

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<sup>1</sup> Refer to next page. In accordance with Australian Cricket's Child Safe Framework, SACA will be auditing clubs and associations

<sup>2</sup> It is recommended that associations amend Bylaws to address non-compliant clubs (SACA can assist with wording if required)

<sup>3</sup> It is best practice for Associations to also keep a record of DHS checks of your member clubs

## CHILD SAFE REQUIREMENTS

<b>Step 1: As required by South Australian law:</b>	
Lodge compliance statement	<ul style="list-style-type: none"> <li><input type="checkbox"/> Lodge a <a href="#">child safe environments compliance statement</a> with DECD; or</li> <li><input type="checkbox"/> SACA will do this on your behalf if the steps in <b>1</b> and <b>2</b> of this page are completed by 31 October.</li> </ul>
Child Safe Officer	<ul style="list-style-type: none"> <li><input type="checkbox"/> Appoint a Child Safe Officer</li> <li><input type="checkbox"/> Clubs who do not appoint a Child Safe Officer will have that position defaulted to the Club's President</li> </ul>
Working with Children Check	<ul style="list-style-type: none"> <li><input type="checkbox"/> As of 1 July 2019, all persons aged 14 or over undertaking child-related work will be required to have a <a href="#">Working with Children Check</a> (WWCC) . Free to all cricket volunteers, <a href="#">register details</a> with SACA for assistance to start the application. Individuals can also lodge their own applications from 1 July 2019.</li> <li><input type="checkbox"/> As a guide, the following people should obtain a check: <ul style="list-style-type: none"> <li>o All coaches who interact and deal with Children and Young People;</li> <li>o Umpires who officiate cricket matches involving Children and Young People;</li> <li>o Club captains who interact and deal with Children and Young People;</li> <li>o Team managers who interact and deal with Children and Young People;</li> <li>o Junior coordinators;</li> <li>o Club president, secretary and other committee members for all clubs with Children and Young People participants;</li> <li>o Other volunteers directly involved in the delivery of programs and services to Children and Young People; and</li> <li>o Any other person required by SA law to hold a WWCC.</li> </ul> </li> </ul>
<b>Step 2: As required by Australian Cricket and/or SACA to be Affiliated in 2019-20:</b>	
SACA policies	<ul style="list-style-type: none"> <li><input type="checkbox"/> Complete all requirements listed at 1 above.</li> <li><input type="checkbox"/> Adopt <a href="#">SACA's Affiliates and Club Protection Policy</a></li> <li><input type="checkbox"/> Adopt <a href="#">SACA's Safeguarding Children and Young People Policy</a></li> </ul>
AC's Child Safe Framework	<ul style="list-style-type: none"> <li><input type="checkbox"/> Adopt Australian Cricket's <a href="#">Child Safe Framework</a></li> <li><input type="checkbox"/> <b>Provided evidence of adoption</b> by emailing through a copy of the relevant club minutes</li> <li><input type="checkbox"/> Club/Association committee keeps a record of all WWCCs in relation to its employees and volunteers.</li> <li><input type="checkbox"/> Complete the <i>Checklist for Adoption of Australian Cricket's Policy for Safeguarding Children and Young People</i></li> <li><input type="checkbox"/> Club/Association President signs <i>Australian Cricket's Commitment to Safeguarding Children and Young People</i></li> </ul>
<b>Step 3: Recommended for best practice:</b>	
Child Safe Officer	<ul style="list-style-type: none"> <li><input type="checkbox"/> Attend the Child Safe Officer training</li> </ul>
AC's Child Safe Framework	<ul style="list-style-type: none"> <li><input type="checkbox"/> Those listed above as requiring a WWCC should complete the <a href="#">Play By The Rules Child Protection</a> online course</li> <li><input type="checkbox"/> All coaches, umpires, coordinators, committee members and other volunteers sign a <i>Member Protection Declaration</i>.</li> </ul>

To help clubs with the adoption of Australian Cricket's Child Safe Framework, we suggest using the following excerpt in your meeting minutes:

That the [ENTER NAME OF CLUB / ASSOCIATION] endorse and adopt:

- Australian Cricket's Policy for Safeguarding Children and Young People, Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs, and Australian Cricket's *Commitment to Safeguarding Children and Young People*.
- South Australian Cricket Association's *Affiliates and Club Protection Policy* and *Safeguarding Children and Young People Policy*

Effective as at [ENTER DATE OF MEETING]

## Key dates:

**1 July 2019**                      **Insurance registration opens through MyCricket Admin**

**31 July 2019**                      **Last day for early bird prices for insurance**  
*\*Full rates apply after this date*

**July to October 2019**            **Complete Affiliated Club checklist**

**31 October 2019**                      **Last day to complete Affiliated Club checklist** to ensure club is included in SACA's Child Safe Environments Compliance Statement, lodged to the government and club is covered under the National Club Risk Protection Program. *\*Non-registered clubs will not receive coverage for personal cricket accidents, public liability and club management liability cover (for incorporated organisations).*

**1 July 2019 to  
31 March 2020**                      **Complete Good Club and Great Club checklist**  
*\*Good and Great Clubs will be prioritised when determining recipients for grants, awards and opportunities.*

**31 March 2020**                      **Last day to check off requirements in Club Support Program for 2019-20 season**



## GOOD CLUB

### CHECKLIST:

- Club has senior [registration product](#) available for the 2019-20 season
  - Online senior registration will be mandatory in 2020-21
- Club is engaged with [STARCLUB](#) and [Good Sports](#)
  - Level 1 minimum
  - Last active date is since 1 January 2019
- The club has an active website and/or social media page
  - MyCricket offers a free website for clubs
  - Clubs are encouraged to manage their own social media (Facebook, Twitter) and/or TeamApp or similar

## GREAT CLUB

### CHECKLIST:

- Club commits to using E-Scoring, evident through the use in at least one game per grade
- Club has a strategic plan which is publicly accessible
- Club supports the involvement of women and girls through either:
  - a) Fielding a women's or girls' only cricket team
  - b) Board / management committee is made up of minimum 40% female
  - c) Appointing a female coach for a male or female team
  - d) Women and girls are a key part of your strategic plan



Contact your local Cricket Manager or Club Officer for further support